



2022

NOTICE OF ANNUAL GENERAL MEETING

Members are notified that the Annual General Meeting of the Woonona Bulli RSL Memorial Club Limited will be held at the Club on **Saturday 23rd of April, 2022**. The Annual General Meeting **will commence at 10:00am**. The Club's doors will be opened from 9:00am.

Only financial members are entitled to attend the Annual General Meeting and a current membership card must be produced to gain entry.

ANNUAL REPORT

The Club's Annual Report is available for downloading or viewing on www.wbrsl.com.au. A copy of the Club's Annual Report is also available from reception at the Club on request.

AGENDA

1. Welcome
2. Silent Tribute
3. Apologies
4. Confirmation of the Minutes of the 2021 Annual General Meeting
5. Business Arising from the Minutes
6. Chairpersons Report
7. Financial Statements & Auditors Report
8. Returning Officer's Report and appointment of any persons to the Board of Directors as per the Club's Constitution
9. To consider and vote on the Ordinary Resolutions set out below
10. To deal with any business of which due notice has been given by members
11. Recommendations to the Board – General Business

Members who wish to ask questions at the Annual General Meeting are requested to submit their questions in writing to the Company Secretary no later than 5:00pm on Wednesday 13th of April, 2022. If questions are not submitted in this manner, the Club may not be able to provide an answer at the Annual General Meeting.

By direction of the Board of Directors



Michael Brennan
General Manager & Company Secretary

FIRST ORDINARY RESOLUTION – HONORARIUMS

That the members hereby approve a total honorarium for the Chairperson at an annual rate of \$7,500 payable by monthly installments in arrears and prorated on a daily basis for any broken period during the year.

SECOND ORDINARY RESOLUTION – HONORARIUMS

That the members hereby approve a total honorarium for the Deputy Chairperson at an annual rate of \$3,750 payable by monthly installments in arrears and prorated on a daily basis for any broken period during the year.

THIRD ORDINARY RESOLUTION – HONORARIUMS

That the members hereby approve a total honorarium for all Directors, other than the Chairperson and Deputy Chairperson, at an annual rate of \$1,200 per Director payable by monthly installments in arrears and prorated on a daily basis for any broken period during the year.

NOTES TO MEMBERS ON HONORARIUMS

In relation to the resolutions for proposed honorariums, a Director because of their own personal circumstances and preferences may elect to not receive the payment or to receive only part of that payment, at his or her discretion.

Any amount elected not to be paid and not taken up in the 12 month period commencing as from the AGM will become forfeit – that is a Director cannot make any claim in respect of any unpaid honorariums for a prior year. The honorarium is only applicable in the year as approved by members.

FOURTH ORDINARY RESOLUTION - DIRECTOR BENEFITS

That, pursuant to the Registered Clubs Act, the Members hereby approve and agree to the Directors receiving the following benefits during the period up to the Annual General Meeting in 2023 the total costs of which is not to exceed \$40,000:

- a) The reasonable costs of Directors attending seminars, lectures and other educational activities as determined by the Board;
- b) The reasonable cost of Directors (and their spouses/partners if required) attending any Club, community or charity function as the representatives of the Club and authorised by the Board to do so;
- c) A reasonable meal and refreshments to be associated with each Board or Committee meeting of the Club on the day of the meeting;
- d) The provisions of blazers and associated apparel for the use of Directors when representing the Club;
- e) The provision of dedicated car parking spaces at the Club for the use of Directors;
- f) The provision of a mobile phone and payment of the associated charges to each Director as determined by the Board to need such equipment to fulfill their duties;
- g) The provision of a laptop or other computer equipment as required to each Director including internet access to allow Directors to fulfill their duties;
- h) The payment of reasonable expenses incurred by the Directors in relation to club related business, to be approved by the Board on the production of relevant tax invoices;
- i) The reasonable cost of Directors attending other clubs and similar venues for the purpose of viewing and assessing their facilities and the method of operation provided such attendances are approved by the Board as being necessary for the betterment of the Club;



- j) The reasonable cost (including travel and accommodation expenses) of Directors (and their spouses/ partners if required) attending meetings, conferences and trade shows conducted by Clubs NSW, the Club Managers Association, the RSL & Services Clubs Association and such other conferences and trade shows as determined by the Board from time to time;
 - k) The reasonable cost of Directors, partners and guests attending Board dinners, Club entertainment and other similar events as may be determined by the Board from time to time;
 - i) The provision of the use of the facilities, services and amenities of Woonona Bulli Fitness Centre (the gymnasium) be provided without charge for the use of Directors.
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Dated: 1st April, 2022

By Direction of the Board

A handwritten signature in black ink, appearing to read 'MB', is enclosed in a light grey rectangular box.

Michael Brennan
General Manager & Company Secretary

CHAIRPERSONS REPORT

On behalf of the Board of Directors of Woonona Bulli RSL Memorial Club Ltd, I am pleased to report on another challenging year for our Club. In 2021, in spite of yet another lockdown that lasted 15 weeks from the 26th of June to the 11th of October, the Club made a net loss of only \$38,850. All hospitality venues found this longer shut down challenging and despite this, it is important to note that the Club was able to achieve a total membership of 12,044 in 2021 – only a small reduction from 12,528 in 2020.

Considering the unpredictable nature of 2021, the Club has managed to maintain our services to members and we were able to support all our workforce during the extended lockdown. Upon reopening in October, there was still a reluctance of many members and guests to socialise due to a level of uncertainty around contracting Covid and mixing in large crowds.

During 2021, the Board has continued with our Strategic Master Planning for the sustainable future of our Club. We have endeavoured to improve all areas of the business to be as efficient and cost effective where possible, while continuing to provide great value for money to our members and guests.

Two key areas of our focus for the Club have always been good corporate governance and financial sustainability for the future. In 2021, the Board continued to take a cautious approach to expenses and reviewing all of the services and promotions that were provided in the traditional pre-Covid Club model. Covid has forced all clubs to think differently about how they do business and drive revenue to reinvest in improving the facilities that they can offer our members and community as a whole. These lessons learnt from the lockdown of 2020 and the resolve of the Board and the management of the Club held us in good stead with our cash reserves staying at some of the highest levels we have had in recent years.

On behalf of the Board and members I would like to extend my thanks and appreciation to our management team led by our General Manager Michael Brennan and all our staff for their work throughout 2021. It was a particularly uncertain time and our staff were so adaptable and patient with the changes that had to be made.

I would also like to thank all of our Board members for their hard work and dedication to setting policy to grow our Club and their contributions to its strategic direction for the future.

I wish to thank all our loyal members who continue to support our Club. I would also like to extend a warm welcome to our new members and hope you continue your patronage in 2022 and for many years to come.

Finally, to those who have lost loved ones during the year, our thoughts and prayers are with you and your family.

C.T. Filan

Cath Filan

Chairperson of the Board

